

## Call for Mobility Project Proposals

### Identification

Partner country:	<b>Poland</b>
Partner organisation:	<b>Polish Academy of Arts and Sciences (PAU)</b>
Programme:	<b>Mobility Projects</b>
Implementation period:	<b>1.1.2026 – 31.12.2028</b>
Maximum project duration:	<b>3 years, i.e. 36 months</b> Extension beyond this period is not permitted.

**The call is open from 14 April to 9 June 2025 (23:59).**

### Legal framework

The call is based on the Agreement on Scientific Cooperation of the year 2022 between the Czech Academy of Sciences (hereinafter referred to as “CAS”) and Polish Academy of Arts and Sciences (hereinafter referred to as “PAU”), and in accordance with art. 2 par. 2 of the Act No. 283/1992 Coll., on the Czech Academy of Sciences, as amended, and art. 3 par. 2 of the Statutes of the Czech Academy of Sciences.

### Basic definitions

#### Objectives

- Improvement of scientific cooperation between the two countries
- Stimulation of involvement of early career researchers and PhD students
- Support of research teams aspiring to cooperate on large international projects in the future
- Enabling the use of methodology, infrastructure and equipment for the mutual benefit of both countries

#### Eligibility criteria

Project proposals from **all research fields** are accepted.

Project proposals can be submitted:

- **On the CAS side** by the [CAS Institutes](#)

If the applicant submits more than one project proposal within one call (i.e. with the same partner organisation), only one of them can be funded.

Only two consecutive mobility projects carried out by the same research team can be funded. Repeated participation in a call with the same partner organisation will be assessed by the evaluator.

Applicant submitting a project proposal following an ongoing project with the same research team must justify the need for a continued project and describe the outcomes of the ongoing

project. This must be included in the "Description of the project" section of the project proposal form.

### **Research team**

Each research team consists of:

- One principal investigator (senior or junior researcher)
- One or more co-investigators

Research team members are divided into four categories:

- Senior researchers (8 or more years after receiving PhD at the time of submission of the project proposal)
- Junior researchers – postdocs (less than 8 years after receiving PhD at the time of submission of the project proposal)
- PhD students
- Others (e.g. undergraduate students, engineers, technicians)

All members of the research team must be employees of the CAS Institutes. Out of the whole team, at least 1/3 should be junior researchers or PhD students.

Research experience does not include maternity and parental leave, incapacity to work for more than 90 days, compulsory military service, time spent caring for a person considered to be dependent on the assistance of another natural person under the Social Services Act.

### **Range of visits**

**The number and duration of visits** must reflect the scope and objectives of the project and the planned activities. **Days not used** in the given calendar year cannot be carried over to the following year(s) of project implementation.

**The maximum exchange quota is 21 days per research team and year** for each partner organisation.

**Maximum number of approved mobility projects: two (2)**

### **Financial provisions**

**The financial contribution** is only provided to cover **mobility costs related to the implementation of the project**.

The financial contribution must be calculated and provided in accordance with the applicable national legislation and the internal rules of the partner organisations.

The financial contribution can only be provided and spent in the year in which the visits take place and cannot be claimed in the following year(s).

The provision of financial contributions by the partner organisations is subject to the availability of funds.

### **The financial contribution to the Czech research team members**

**a) For international transport – the CAS Institute covers the international transport expenses from the Czech Republic to Poland and back (including travel insurance).**

**b) For subsistence in Poland – PAU covers:**

- **accommodation expenses** – up to **PLN 270** per person per night (including VAT)
- **daily allowances** – the amount for 2025 is **PLN 150** per day
- **domestic long-distance public transport expenses** – reimbursable only when necessary for the implementation of the project; second-class bus or train tickets (including seat reservations) can be covered. Other means of transport cannot be reimbursed. The contribution does not cover local travel to and from the workplace.

### **The financial contribution to the Polish research team members**

**a) For subsistence in the Czech Republic – the CAS Head Office covers:**

- **accommodation expenses** of up to **CZK 2,000** per person per night including VAT
- **daily allowances** in accordance with the applicable national legislation (Part VII. Act No. 262/2006 Coll., the Labour Code, as amended), and in accordance with the internal rules – the maximum amount in 2025 is **CZK 1,182** per person per day.
- **domestic long-distance public transport expenses** – only if such travel is necessary for the implementation of the project. A bus or a train ticket (2nd class) can be reimbursed, including seat reservation. Other means of transport cannot be reimbursed. The financial contribution does not cover daily travel to/from the place of work.

The above stated amounts are valid at the time of the call for project proposals and are intended for the calculation of the project budget. In the event of significant changes in price levels or changes in legislation in the field of travel expenses, the partner organisations reserve the right to make appropriate modifications to the above stated amounts and/or the method of calculation.

The grant is awarded to a CAS Institute based on a **Grant Application** submitted by a CAS Institute within a respective **Call for Grant Applications** in accordance with the Guideline of the Academy Council of the CAS on Grants Provided by the CAS. The respective Call for Grant Applications is announced on the CAS website ([www.avcr.cz/cs/veda-a-vyzkum/podpora-vyzkumu/aktualni-vyzvy-av-cr](http://www.avcr.cz/cs/veda-a-vyzkum/podpora-vyzkumu/aktualni-vyzvy-av-cr)) in early spring at the latest.

### **Project proposal submission**

**Project proposals must be submitted in parallel to both partner organisations** in accordance with their instructions. Only project proposals considered eligible by both partner organisations will be evaluated.

**Complete project proposals in Czech or English must be submitted in the KIS application and simultaneously via the CAS data mailbox** within the specified deadline.

**Only project proposals submitted simultaneously in the KIS application and via the CAS data mailbox by the deadline of the call will be considered as submitted and will be evaluated.**

Project proposals submitted in any other way will be rejected for formal reasons.

The procedure for submitting a project proposal is as follows:

- 1) The applicant (PI) is requested to register with an "applicant" account in the KIS application at <https://kis.avcr.cz/kis2/oms/register> and to complete a project proposal.
- 2) After completing the project proposal, the applicant (PI) must submit the complete project proposal via her/his KIS account to the Director of the respective CAS Institute for approval (the Director will receive a notification e-mail).
- 3) The Director of the CAS Institute must approve the project proposal and submit it to the OMS KAV ČR (Division of International Cooperation, Head Office of the CAS) via her/his KIS account and simultaneously send the proposal as a PDF file to the CAS data mailbox (CAS ID fr6adt5) by the specified deadline.

By submitting a project proposal, the Director of the CAS Institute and the applicant (PI):

- Confirms that she/he has read and understood the CAS Privacy Policy (<https://www.avcr.cz/en/academic-public/international-affairs/bilateral-cooperation/practical-information-and-links/>). Confirms that the partner Principal Investigator and the members of both research teams are also familiar with the CAS Privacy Policy.
- Confirms that the CAS Institute will support the project in accordance with Guideline No. 15/2019 of the Academy Council of the CAS from 26 November 2019 on the Support for International Cooperation at the Research Institutes of the CAS as subsequently amended in Guideline No. 17/2021.
- Declares that the information she/he has provided is accurate, true and complete and that she/he is aware that failure to do so may have legal consequences.
- Declares that, if accepted, she/he will comply with the following during the implementation:
  - [The Code of Ethics for Researchers of the Czech Academy of Sciences](#)
  - [The European Code of Conduct for Research Integrity \(Revised Edition 2023\)](#)

## Evaluation and Selection

The evaluation of the project proposals is a two-stage process:

- At the national level, each partner organisation evaluates the submitted project proposals according to its internal rules and establishes a ranking list.
- At the international level, both partner organisations agree on a list of submitted project proposals, exchange their ranking lists, merge them, negotiate the final ranking and approve the project proposals selected for funding. The total number of mobility projects approved for funding depends on the financial possibilities of both partner organisations.

After the evaluation process and the approval of the results by the Academic Council of the CAS, the official letter announcing the results will be sent to the Director of the CAS Institute via mailbox at the end of 2025 (in January 2026 at the latest). The results will also be published on the CAS website (<https://www.avcr.cz/en/academic-public/international-affairs/bilateral-cooperation/running-projects/>).

## Criteria for the evaluation of project proposals

- **Scientific and formal quality:**

- Quality of the project implementation (concept, approach, methodology, time schedule, outcomes)
- State-of-the-art
- Innovation potential and prospects for advancing knowledge
- Expected mutual benefits for both research teams
- Potential of the project results and their possible impact
- **Quality of the research teams:**
  - Justification of the need for collaboration
  - Competence and qualification of the research team members
  - Level of involvement of junior researchers and PhD students
  - Complementarity of the research teams
  - Previous cooperation
- **Appropriate project budget**

### **Evaluation of the final report**

The results and outputs of the project will be evaluated. For the definition of results see the [Methodology for Evaluating Research Organisations and R&D&I Purpose-tied Aid Programmes \(2017+\)](#).

### **Schedule**

<b>14 April 2025</b>	<b>Announcement of call for project proposals</b>
<b>9 June 2025 23:59</b>	<b>Deadline for submission of project proposals (both KIS and data mailbox)</b>
Sept./Oct. 2025	Completion of the assessment at national level
November 2025	Completion of the joint assessment at international level
Nov./Dec.2025	Approval of final results by both partner organisations
<b>Dec. 2025/Jan. 2026</b>	<b>Announcement of results</b>

**Please note that the date of the announcement of the call and the deadline for submission of project proposals may be different on the Polish side! Principal Investigators should therefore ensure that their counterpart submits a corresponding application by the relevant deadline.**

### **Contact persons**

#### **On the CAS side**

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